REPORTS TO:
Security Supervisor

SCOPE OF POSITION:
The Security Officer is responsible for maintaining a safe and secure environment for all patrons, employees and company assets.

DUTIES AND RESPONSIBILITIES:
The following are examples only and are not intended to be all inclusive or restrictive; other duties may be assigned as necessary. Requirements for this position are necessary for us to reach our fullest potential in providing a superior entertainment experience to our guests.

- Performs all functions in accordance with applicable Tribal, Federal and other laws and gaming regulations and Kickapoo Lucky Eagle policies and procedures.
- Ensures the highest possible standards of guest service are provided and listens and responds to guest and employee concerns and questions.
- Primarily responsible for the protection of tribal assets, including observation and reporting of unusual, dangerous, or suspicious activities inside Casino and premises.
- Escorting in transporting money, chips, tokens, and markers.
- Physically and visually monitor casino floor and parking lot at all times.
- Maintains a direct line of communication with Supervisor and Surveillance.
- Conducts such duties as writing reports of internal incidents or injury related incidents and other important documentation as required.
- Patrols or is posted at work areas and assists customers and other department as needed.
- Controlling access to restricted areas.
- Will ensure compliance and enforcement of Gaming policies and procedures.
• Attends and satisfactorily completes all training as assigned

• Performs other duties as assigned

REQUIRED QUALIFICATIONS:
• Must be at least 18 years of age.

• Must have a high school diploma or GED.

• Must have 1-2 years Security experience

• Must have basic computer skills.

• Excellent written & verbal communication skills.

• Must be able to work any shift including weekend, night and holidays; and/or work extended hours if required.

• Must be self-motivated and willing to work with others.

• Must be able to pass a math, reading, comprehension and writing assessment

EDUCATION AND EXPERIENCE:
Must have a high school diploma or GED. Level 1 Security training a plus.

MATHEMATICAL SKILLS:
Basic math skills: add, subtract, multiply, and divide.

LANGUAGE SKILLS:
Must speak, read, and write English. Ability to speak Spanish or other language a plus.

EMPLOYMENT AUTHORIZATION:
Must be able to provide authorization to work in the United States. Required to obtain and maintain an unrestricted gaming license from the KTTT and NIGC. It is the responsibility of the employee to have all documents current and valid at all times.

Kickapoo Tribe or other Tribal preference preferred
PHYSICAL & WORK ENVIRONMENTAL DEMANDS:
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this position, the employee is regularly required to stand, sit, walk, or bend for prolonged periods; Talking and listening is also done on a regular basis. Specific vision abilities required by this position include the ability to adjust vision.

The employee may be exposed to the risks associated in attempting to resolve issues with difficult guests and extremely irate staff members.

Work is performed throughout all areas of the facility where the noise level varies from quiet to loud depending upon business. Must be able to work in a smoke filled environment.